



Certified Clinical Transplant Social Worker (CCTSW) Application Checklist

Part 1: Applicant Packet

Your membership in the Society must be current.

Scan and email the following application materials to credentialing@stsw.org:

- Application Form
- Qualifying Experience Form(s) documenting at least two years of post-MSW work in transplant
- Copy of your current license/registration (Please note: License must be at the highest level available to health care social workers in your jurisdiction of practice. This is a *clinical* certification.)
- Attendance certificates for 20 *transplant-specific* continuing education units (CEU's) within five years of applying. See *website for acceptable CEU's*.

Part 2: Certified Transcript

Ask your graduate school to email your transcript to credentialing@stsw.org. You must have a graduate degree from a school accredited by the CSWE, CASWE, or an equivalent body.

Part 3: Professional References

- Ask two clinical colleagues to complete a Transplant Experience Professional Reference Form for you.
 - At least one reference should be from a social work colleague.
 - Complete page one yourself. Give all four pages to each colleague.
 - **Colleagues should NOT return completed forms to you**, but should email them to credentialing@stsw.org.

Part 4: Application Fee

- Non-refundable processing fee of \$75:
 - Pay online (Hover over "Credentials" and then "Applications." Click on "Credential Application Payment."), or
 - Mail a check payable to Society for Transplant Social Workers, with "CCTSW fee" in the memo line, to STSW treasurer:

Kristen DeVoe
BIDMC Transplant Institute
110 Francis Street 7th floor
Boston, MA 02215