

SOCIETY OF TRANSPLANT SOCIAL WORKERS

RESEARCH GRANT GUIDELINES

The Society of Transplant Social Workers (STSW) supports active members in research efforts to further knowledge of psychosocial issues in organ transplantation and mechanical circulatory support (MCS)

Eligibility:

1. Active STSW membership
2. Written approval from department head to conduct research

Requirements of the grant recipient:

1. Provide a copy of your research proposal or complete the STSW grant application in full.
2. Provide copies of all supporting documents related to the research project: recruitment scripts, informed consent, cover letters, questionnaires, interview protocols, survey.
3. Complete IRB process through your transplant center and submit approval letter to the research committee at the time of application.
4. Submit budget and timeline for grant use.
5. Submit financial update annually from date of grant approval: Year 1, Year 2.
6. Acknowledge STSW as the funding entity when presenting information related to this research project.
7. Present at the STSW conference within three years after grant approval.
8. Submit a manuscript to *Progress in Transplantation* based on the results of the research project within 3 years after grant approval.

Funding Information:

1. Availability of Funds

One or more grants will be awarded, depending on the availability of funds from the STSW budget. The maximum grant will be \$5000 and the amount approved will be dependent on the proposal and budget submitted. Once approved, the grant will be distributed in two installments – at the time of approval and at Year 1. A lump sum installment can be requested of the Research Committee with justification. Applicants must disclose other funding sources at time of application.

2. Allowable Expenses

- a. Consultant fees: Not to exceed 25% of the grand amount. Submit justification for the use of a consultant and their Curriculum Vitae.
- b. Support Services: Research assistants, statisticians, and all who assist in the collection and manipulation of data and meeting the research objectives may be compensated. Provide a list of support staff and their role.
- c. Supplies: Office supplies or other costs related to the conduct of the proposed research. The grant will not pay for large office equipment such as computers.
- d. Incentive payments: With IRB approval, the use of incentive payments to subjects may be allowed as part of the research proposal.

- e. Other: The grantee may decide to designate funds within their budget to pay STSW registration fees for the conference where they present their research findings.
- 3. Duration
The funding period is two years from the date of approval. Any funds that are not utilized within those two years are to be returned to the STSW treasurer.
- 4. Payment of Funds
TBD

Review of Application and Awards:

Funding applications will be reviewed by the STSW Research committee for eligibility and research design on a rolling basis. Final approval for each funding request will be given from the STSW Executive Board.